



# Sgoil an Rubha



## Notification of short-term withdrawal of children from school

### Pupil Information

Name of Child/ren	Class	Date of Birth

### Dates of withdrawal (inclusive) and duration

<b>From:</b>		<b>To:</b>		<b>Number of School Days</b>	
--------------	--	------------	--	------------------------------	--

### Reason for Absence:

Family Holiday  Mainland Medical Appointment  Sporting Event  Other

Information to support withdrawal application during term time
<i>Please give more details regarding the reason for the withdrawal request</i>

<b>Parent/Carer signature</b>		<b>Date</b>	
-------------------------------	--	-------------	--

### FOR SCHOOL USE ONLY

This absence will be recorded in SEEMIS as:

**AUTHORISED**       **UNAUTHORISED**       **ABSENCE CODE**

### ACKNOWLEDGEMENT OF NOTIFICATION OF SHORT-TERM WITHDRAWAL FROM SCHOOL

I acknowledge receipt of your notice to withdraw your child/ren from Sgoil an Rubha as detailed below:

<b>Pupil Name/s:</b>	
----------------------	--

<b>From:</b>		<b>To:</b>		<b>Absence categorised as</b>	<b>Authorised</b>	
					<b>Unauthorised</b>	